



929 Bonifant Street, Silver Spring, MD 20910

Receipt # _____

Lottery # _____

Date Received _____

Time Received _____

PRE-APPLICATION FOR HOUSING

Completed Pre-Applications (to include the \$19 application fee) received on November 18 through November 20, 2015 at the Silver Spring Civic Center (1 Veterans Pl., Silver Spring, MD 20910) between 9am and 4pm; by mail (sent to Humphrey Management, 10220 Old Columbia Rd., Columbia, MD 21046) before 5pm on November 24, 2015 or in person at Humphrey Management's office before 5pm on November 24, 2015 will be entered into a lottery drawing. Each application will receive a receipt (for the application fee) which will also serve as the corresponding lottery number. The lottery selection will be computer generated. The applications will be processed in the order they are selected in the lottery drawing. All applications received after 5pm on November 24, 2015 will be added to a waiting list on a first come, first served basis. All adult applicants will be required to complete a full application prior to any final processing for an offer of a unit. All information is subject to a third party verification, and you will be required to sign a release for authorization that will permit Humphrey Management to verify all information provided below.

How did you hear about us?

A. Application Information

Applicant Name(s): _____

Address: _____

Daytime phone: _____ Evening Phone: _____

Cell phone: _____ Email address: _____

Amount of current monthly rental or mortgage payment: _____ Rent or Own: _____

Check all utilities paid by you: Water Gas Electric

Approximate monthly cost of utilities paid by you (excluding phone, cable and internet): _____

Check apartment size requested: Studio 1BR 2BR Do you need an ADA unit? Y N

Current Landlord (36 Months)	Name	
	Address	
	Phone	
	How long?	

Prior Landlord (If fewer than 36 months)	Name	
	Address	
	Phone	
	How long?	

Would any household member benefit from or require a reasonable accommodation or modification? If yes, describe: _____

B. Household Composition

	Name	Relationship to head	Date of Birth	Marital Status	Social Security #	Student Y/N	Annual Income
Head							
Co-Head							
3							
4							
5							

C. General Information (check yes or no)

YES	NO	
		I/We receive income from trust, annuities, inheritance, retirement funds, insurance policies, pensions or lottery winnings. (If YES, please circle all that apply).
		I/We own a property.
		I/We have disposed of assets (gave away or sold assets including cash) for less than fair market value in the past 2 years. If YES list items and date disposed.
		I/We are on a waitlist for public housing or other Federal or State assisted low-income housing.
		I/We are currently on the HOC Waiting List for Affordable Housing.

D. Certification/Acknowledgement

- 1 I/We hereby certify that I/We have been informed and understand:
- That in order to maintain a place on the waiting list, I/we must complete a full application within 10 days of request
 - That I/We must pay a security deposit for this apartment within 2 weeks of receipt of notice of the approval of my/our application
 - That my/our eligibility for housing will be based on applicable income limits and by management's selection criteria
 - That all information in this application is true to the best of my/our knowledge and that false statements or information are punishable by law and will lead to cancellation of this application or termination of tenancy after occupancy
 - That this apartment community is non-smoking and does not have on-site parking
- 2 I/We am/are authorizing Humphrey Management, its employees and agents to make such inquiries and verify credit standing, criminal history, and any other information necessary to verify my/our eligibility to live in this apartment community. I/We further understand if I/We have not moved in within 120 days of the date provided on the required verifications received in our initial effort, Management will have to verify the information again prior to Me/Us being approved to lease an apartment home.

Signature of Applicant

Date

Signature of Co-Applicant

Date

Management Agent

Date

